

2024 Sunray Shores Village Water District By-Laws.

Article 1: Name

The name of the Corporation shall be Sunray Shores Water District.

Article II: District Boundaries.

The lots that are eligible for membership in the District are numbered 1-109 as shown on Gordon E. Ainsworth & Assoc., Inc. plot plan dated July 21, 1967. Exceptions are those lots which were members of the District previous to November 1, 1974.

Article III: Membership

The members of the District shall be limited to the above-mentioned lot owners. Only members of the District that are in good standing and registered voters of the town of Belmont shall have the right to vote.

Article IV: Fiscal year

The fiscal year of the District shall begin on January 1st of each year and end on December 31st of each year.

Article V: Officers of the District

The officers of the District shall consist of a President, Executive Clerk, Treasurer and Two Commissioners (Board of Directors), the number to be fixed by annual meeting of the members of the District and to continue until the number is changed by subsequent vote of the members of the District.

Article VI: Meetings

Meetings shall be held as may be determined by the Directors and described in the call for the meeting. The annual meeting shall be held by April 30th, and special meetings shall be held whenever a majority of the Board of Directors or ten members of the District shall request to the President (in writing), and shall state the purpose for which the meeting is to be called. In the event of the annual meeting, by mistake or otherwise, not being called and held as herein prescribed, the Board of Directors shall order a special meeting to be called and held in lieu of and for the purposes of the annual meeting. At all meetings of the Directors, a quorum shall consist of a majority of those then holding office; and at all meetings of the members of the District, a quorum shall consist of 15 members.

Article VII: Elections of Officers.

Members of the Board of Directors shall be elected at the annual meeting or at a meeting in lieu of such annual meeting as above provided. The President for a three-year term, and the Executive Clerk, for a two-year term Treasurer for a two-year term, and Moderator shall be elected by and from the Board of Directors for a term of one year from the date fixed by these By-Laws for the annual meeting last preceding their election. The Two Commissioners (Directors) shall hold their respective offices for a one and two year term from the date fixed by those By-Laws for the annual meeting at which they were elected. All officers and Directors shall serve until their successors are elected and qualified. All vacancies shall be filled by the Board of Directors. In case of absence or disability of the Executive Clerk or Treasurer, the Board of Directors shall have the power to elect a Treasurer or Clerk pro tempore to serve during such absence or disability.

Article VIII: Duties of the Officers

The President shall preside at all meetings of the District and the Board of Directors. In the absence of the President, the Two Year Commissioner shall act. In the absence of the President and Two Year Commissioner, The One Year Commissioner shall act.

- The Executive Clerk shall keep a record of the proceedings of the District, and shall issue all notices and conduct all correspondence of the District except when otherwise provided.
- The Treasurer shall collect, receive and keep all monies for the District and disburse them under the direction of the Board of Directors. S/He shall keep the accounts of the corporation and shall make a report of its financial condition at each annual meeting and at such other times as directed by the Directors and shall send all notices and conduct all correspondence relating to the financial matters of the District.
- The Board of Directors shall have the management and control of the affairs of the District except as otherwise provided and may make or authorize all necessary contracts for its administration, but the Board of Directors shall have no authority or power except by special vote of the District to make it liable for any unsecured debt beyond the amount of money which it may at the time have in the treasury and not needed for the discharge of existing debts or liabilities, nor for any secured debt beyond 50% of the bank appraised value of the collateral for such debt. The Board of Directors shall have authority to delegate to any officer of this corporation the authority to sign deeds, mortgages and all instruments necessary to carry out the purposes of the District. The Board of Directors shall appoint from its own members, or from the members of the District such committees as in its opinion shall be desirable, and may delegate appropriate powers to any committee.

When at a meeting to be called for the purpose, the members vote to terminate the District, partially liquidate the District, or donate or distribute any part or all of property of the District, real or personal, of every nature and description, to any organization whose purpose dictate that the property will be maintained in accord with the general purposes adopted by this District in its By-Laws, the proper officers of the District shall execute all deeds and instruments of whatever nature that may be necessary to effectuate such transfer of said property.

Article IX Amendments

These By-Laws may be amended at a regular meeting or at a special meeting provided that the notice of such amendment shall be included in the call for the meeting. No amendment of the By-Laws shall be made except by two thirds of the members present and voting.

Article X Annual Assessments

The Board of Directors shall determine what assessments, if any, shall be assessed to members, and if assessed shall fix the time for payment.

Article XI Fees / Discontinuance of Service Service.

Annual dues of \$700. Approximate \$50,000 operating budget and \$16,000 to the capital reserve fund. Dues must be paid in full by June 1st by each member of the district. The annual dues may be modified in the future by a majority vote at the annual meeting.

Board of Directors Compensation- BoD Pays 50% of dues. A \$500.00 (Five Hundred Dollar) Annual Stipend will be paid to the Treasurer in addition to BoD Compensation.

Discontinuance of Service Sunray Shores Water District Bill (fees, dues) will be sent by May 5. A delinquent reminder will be sent out 30 days past the due date, if necessary, a 2nd delinquent reminder will be sent out 60 days past the due date, including a Termination of Service Date.

Service will be restored when all fees and associated termination costs are paid in full.

Article XII Hook-up

The installation and cost of a curb shut off valve water hook-up will be the responsibility of the member who requests it. The District shall arrange for a licensed, insured contractor to complete the hook up of the shut-off valve on the main. The District member is responsible for the installation of the line from the shut-off valve to the residence and all subsequent repairs. The District fees must be paid in full before a hook-up will be allowed.

Article XIII Shut-off Valve Operation

The District will be the sole controller of the shut-off valves. Any member who operates a shut off valve without authorization does so completely at his/her own personal responsibility and will bear the total cost of any damage that is incurred due to his/her action.

Article XIV Annual Report

At the annual meeting of the District the President shall submit a written report of the activities and accomplishments of the District during the previous year, with such facts and suggestions as s/he may deem expedient.